

## Message Text

UNCLASSIFIED

PAGE 01 GENEVA 12863 241421Z  
ACTION OIC-02

INFO OCT-01 IO-14 ISO-00 L-03 SY-05 OC-06 CCO-00  
EUR-12 /043 W

-----095626 250257Z /14

R 241404Z AUG 78  
FM USMISSION GENEVA  
TO SECSTATE WASHDC 3470  
INFO AMEMBASSY BERN

UNCLAS GENEVA 12863

FOR IO/OIC

E.O. 11652: N/A  
TAGS: OCON, CSCE, ASEC  
SUBJECT: CONFERENCE ON SECURITY AND COOPERATION IN  
EUROPE (CSCE) - EXPERTS MEETING ON PEACEFUL SETTLEMENT  
OF DISPUTES, MONTREUX, OCTOBER 31 - DECEMBER 15, 1978

REF: A) STATE 194495, B) BERN 3736, C) OIC/MERESMAN  
TELECON, 8/23/78

1. MISSION NOTES THAT THE MONTREUX CONFERENCE CENTER  
HAS BEEN DESIGNATED AS SITE OF SUBJECT CONFERENCE  
(REFTEL B). AS ADEQUATE OFFICE SPACE IS NOT AVAILABLE  
AT CONFERENCE SITE, MISSION RECOMMENDS RENTING  
APPROPRIATE HOTEL SUITE TO SERVE BOTH AS OFFICE  
FACILITY AND FOR INFORMALLY RECEIVING OTHER CONFERENCE  
PARTICIPANTS. SHARON CRAIN, CONFERENCE SERVICES SECTION,  
AND ARTHUR HANREHAN, RSO, PLAN TO RESEARCH AVAILABLE  
SITES WITHIN MONTREUX AND WILL REPORT RECOMMENDATIONS  
TO DEPARTMENT UPON COMPLETION OF RESEARCH.

2. CONFERENCE SERVICES SECRETARY, MISS BARBARA GLIDEWELL,  
WILL BE ALLOCATED TO ASSIST CONFERENCE, SERVING DUAL  
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ROLE OF SECRETARY AND COURIER. MISSION ADVISED BY  
RSO OF NECESSITY TO ASSIGN A CAR WITH DRIVER ON A FULL-  
TIME BASIS FOR PURPOSE OF ASSISTING MISS GLIDEWELL IN  
FULFILLING COURIER DUTIES. NEED FOR FURTHER TRANSPORTATION  
REQUIREMENTS WILL BE REVIEWED ONCE OFFICE SPACE HAS  
BEEN ALLOCATED. MISSION FURTHER RECOMMENDS MISS GLIDEWELL  
AND CHAUFFEUR WORK 11:00 A.M. TO 8:00 P.M. SHIFT TO

BETTER FACILITATE NEEDS OF CONFERENCE.

3. AS REFTTEL A REQUESTS NO OVERNIGHT STORAGE BE MAINTAINED IN MONTREUX, RSO ADVISES MISSION OF NEED TO RETURN ALL CLASSIFIED MATERIAL, TELEGRAPHIC TRAFFIC, ETC TO GENEVA UPON COMPLETION OF DAILY MEETINGS. IN ORDER TO PREEMPT THIS NECESSITY, MISSION STRONGLY ADVISES THAT CABLE TRAFFIC, REFERENCE MATERIALS, ETC BE LIMITED TO UNCLASSIFIED STATUS WHEN POSSIBLE. WHEN IT IS NOT POSSIBLE TO LIMIT THE MATERIAL TO AN UNCLASSIFIED NATURE, RECOMMEND DECONTROL DATES BE ASSIGNED TO CLASSIFIED MATERIAL. STORAGE OF CLASSIFIED MATERIAL WILL BE MAINTAINED WITHIN THE MISSION AND DELEGATES SHOULD BE ADVISED OF NEED TO RETURN ALL CLASSIFIED MATERIALS VIA COURIER UPON COMPLETION OF DAILY MEETINGS.

4. RECOMMENDED HOTEL SPACE AND RATES FOR DELEGATES, ASSIGNED CONFERENCE SECRETARY, AND CHAUFFEUR WILL BE PROVIDED UPON COMPLETION OF MISS CRAIN'S SURVEY.

5. PLEASE ADVISE IF ABOVE TENTATIVE ARRANGEMENTS FOR SUBJECT CONFERENCE ARE ACCEPTABLE TO THE DEPT. IF DEPT HAS NO OBJECTIONS TO ABOVE ARRANGEMENTS, REQUEST TDY ORDERS AND FUNDING BE PROVIDED FOR CONFERENCE SECRETARY AND CHAUFFEUR.

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VANDEN HEUVEL

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## Message Attributes

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**Capture Date:** 01 jan 1994  
**Channel Indicators:** n/a  
**Current Classification:** UNCLASSIFIED  
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**Review Markings:**  
Sheryl P. Walter  
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**Markings:** Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014